



PRIORSLEE ACADEMY

ADMISSIONS POLICY 2023-2024

Priorslee Academy is a state funded, independent school – unique within the authority of Telford and Wrekin. The vision and values are driven by both governors and staff, with high expectations for all pupils, irrespective of ability or background. Pupils are encouraged to reach potential within a nurturing and supportive environment, accompanied by outstanding teaching. Each child deserves the best possible opportunity to succeed – at Priorslee, we make this our goal.

Parents seeking a place at Priorslee Academy are invited to:

- watch the virtual tour of facilities (face to face tours are not available at present due to the COVID pandemic)
- become familiar with the aims and ethos
- obtain an admissions pack, including the prospectus, home/school agreement and relevant forms

Pupils are not selected for admission on the basis of aptitude or ability and are valued equally. Our standard admission number for all year groups for September 2023 is 60 pupils.

Applications for entry into Reception for **September 2023** is for pupils who will be 5 between 01/09/2018 and 31/08/2019. The application process for this will begin in **September 2022**. Further information regarding key dates can be obtained at www.telford.gov.uk/admissions.

The closing date for application forms and online applications for Reception class placements is **15th January 2023**.

If a child has an **Education, Health and Care Plan (EHCP)** the **closing date is 31 October 2022**.

The last date on which late applications or change of preference for exceptional reasons can be accepted is **19th February 2023**.

Late applications will only be considered following applications received on time.

Places will be allocated by an admission panel following published criteria.

Criteria for admissions:

When the Academy is oversubscribed, after the admission of pupils with an EHCP, the priority for admission will be given to those children who meet the criteria as set out below, in priority order:

- 'looked after children' in public care who are or were previously looked after by Telford and Wrekin or any other local authority
- pupils who have a parent employed within the Academy
- pupils with the presence of a sibling at Priorslee Academy, at the start date of admittance
- pupils living nearest to the Academy as measured by a straight line distance between a central point in the home address and a central point to the Academy (this will be confirmed using the LA computerised system, with those living closest being given priority)

Children with a statement of Special Educational Needs which names Priorslee Academy will be admitted to the Academy, even if the admissions number has been reached.

Allocation of places (PROPOSED DATES):

- Letters informing parents of school allocations will be posted second class on **16th April 2023**.
- Acceptance of places should be received by the Academy within 2 weeks of the offer by **30th April 2023**.
- Every effort will be made to pursue any non-acceptance of an allocated reception place, during a further 2 week period (**3rd May – 8th May 2023**) supported by both written communication and a home visit.
- The latest date for requesting a review of the allocation should be made to the Local Authority by **noon on 7th May 2023**.
- Appeals to be heard by an independent appeals panel throughout **June/July 2023**.
- *Any possible deferred admission can only be agreed by the Head of School.*
- In year applications should be made directly to the Local Authority.
- Waiting lists are collated by the Local Authority.

Definitions:

- Sibling may be a brother or sister, 'half siblings', adopted child, child of parent/carer, or civil partnership child who lives at the same address.
- Where a member of staff wishes their child to be admitted to Priorslee Academy, they must have been employed at the school for 2 or more years at the time of the application, or be a member of staff recruited to fill a vacant post for which there is a skill shortage.