



## PRIORSLEE ACADEMY

### ADMISSIONS POLICY PROPOSED DATES FOR 2019 – 2020

Priorslee Academy is a state funded, independent school – unique within the authority of Telford and Wrekin. The vision and values are driven by both governors and staff, with high expectations for all pupils, irrespective of ability or background. Pupils are encouraged to reach potential within a nurturing and supportive environment, accompanied by outstanding teaching. Each child deserves the best possible opportunity to succeed – at Priorslee, we make this our goal.

Parents seeking a place at Priorslee Academy are invited to:

- Visit the school during the autumn term Open Day to witness teaching and learning taking place
- Become familiar with the aims and ethos
- Obtain an admissions pack, including the prospectus, home/school agreement and relevant forms

Pupils are not selected for admission on the basis of aptitude or ability and are valued equally. Our standard admission number for all year groups for September 2017 is 60 pupils.

Applications for entry into Reception for **September 2019** is for pupils who will be 5 between 01/09/2019 and 31/08/2020. The application process for this will begin in **September/October 2018**. Further information regarding key dates can be obtained at [www.telford.gov.uk/admissions](http://www.telford.gov.uk/admissions).

The closing date for application forms and online applications for Reception class placements is **15<sup>th</sup> January 2019**.

The last date on which late applications or change of preference for exceptional reasons can be accepted is **24<sup>th</sup> February 2019**.

Late applications will only be considered following applications received on time.

Places will be allocated by an admission panel following published criteria.

## Criteria for admissions:

- 'Looked after children' in public care that are in the care of the Local Authority will be given priority
- Pupils who have a parent employed within the Academy
- Pupils living in the identified catchment area
- Pupils out of catchment with the presence of a sibling at Priorslee Academy, at the start date of admittance
- Pupils out of catchment but living nearest to the Academy as measured by a straight line distance between a central point in the home address and a central point to the Academy. This will be confirmed using the LA computerised system, with those living closest being given priority

Children with a statement of Special Educational Needs which names Priorslee Academy will be admitted to the Academy, even if the admissions number has been reached.

## Allocation of places (PROPOSED DATES):

- Letters informing parents of school allocations will be posted second class on **14<sup>th</sup> April 2019**.
- Acceptance of places should be received by the Academy within 2 weeks of the offer by **28<sup>th</sup> April 2019**.
- Every effort will be made to pursue any non-acceptance of an allocated reception place, during a further 2 week period (**2<sup>nd</sup> May – 12<sup>th</sup> May 2019**) supported by both written communication and a home visit.
- The latest date for requesting a review of the allocation should be made to the Local Authority by **noon on 5<sup>th</sup> May 2019**.
- The latest date for lodging an appeal will be **15<sup>th</sup> May 2019**.
- Appeals to be heard by an independent appeals panel throughout **June 2019**.
- *Any possible deferred admission can only be agreed by the Principal.*
- In year applications should be made directly to the Local Authority.
- Waiting lists are collated by the Local Authority.

## Definitions:

- Sibling may be a brother or sister, 'half siblings', adopted child, child of parent/carer, or civil partnership child who lives at the same address.
- Where a member of staff wishes their child to be admitted to Priorslee Academy, they must have been employed at the school for 2 or more years at the time of the application, or be a member of staff recruited to fill a vacant post for which there is a skill shortage.
- For a copy of the catchment area, please contact the Local Authority.